



— A KRAPP SCHOOL BUS COMPANY —

**248 Otis Street
Rome, NY 13441
315-336-3950**

**Title VI Plan
Adopted February 2021**

Plan Statement:

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color or national origin in programs and activities receiving Federal financial assistance. Specifically, Title VI provides that “no person in the United States, shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance” (42 U.S.C. Section 2000d).

The Civil Rights Restoration Act of 1987 broadened the scope of the Title VI coverage by expanding the definition of terms “programs or activities” to include all programs or activities of Federal Aid recipients, sub-recipients, and consultants, whether such programs and activities are federally assisted or not.

Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. are committed to ensuring that no person is excluded from participation in, or denied the benefits of its transit services on the basis of race, color, national origin, or, as protected by Title VI in Federal Transit Administration (FTA) Circular 4702.1.A.

Rocky Corigliano,
Vice President of Business Operations and Admin

4.13.21

Date

Birnie Bus Corporate Seal:



Public Notification Process

Title VI Information Dissemination

Title VI information flyers will be prominently and publicly displayed in all of Birnie Bus Service/Tours/Transportation, Birnie Transit and AF Mulligan, Inc. revenue vehicles, and printed schedules. A complete copy of our Title VI Policy as well as the name of our Safety Investigator will be available on our company website under the link for “Public and Commuter Routes” at www.birniebus.com.

The Title VI Policy information will be distributed to all of our employees through our annual employee safety education.

Title VI Complaint Procedures

How to file a Title VI Complaint?

The complainant may file a written, signed complaint up to thirty (30) days from the alleged discrimination. The complaint must include the following information in order for us to properly investigate the allegation fully:

- Name of complainant, mailing address, and how to contact the complainant (i.e. telephone number, email address, etc.)
- How, when, where and why the complainant feels that he or she was discriminated against. They should also include the location, names and contact information of any person(s) who may have witnessed the alleged discrimination.
- Other information that may be deemed significant by the complainant.

The Title VI Complaint Form (see Appendix A) may be used to submit the complaint information. The complaint may be filed in writing to Birnie Bus at the following address:

**Birnie Bus Service, Inc.
ATTN: Safety Investigator
248 Otis Street
Rome, NY 13441**

Note: Birnie Bus encourages all complainants to submit their complaint via certified mail through the US Postal Service, and/or ensure that all written correspondence can be tracked easily. For any complaint that is originally submitted via fax, an original, signed copy of the complaint **MUST** be received as soon as possible, but no later than thirty (30) days from the alleged date of discrimination.

A letter acknowledging receipt of complaint will be mailed within seven (7) days (Appendix B). Birnie Bus will provide appropriate assistance to complainants, including those persons with disabilities, or who have Limited English Skills. We will make every effort to address all complaints in an expeditious manner.

How will complainant be notified of the outcome of the complaint?

Birnie Bus will send a final written response (Please See Appendix C or D) to the complainant. In the letter notifying a complainant that the complaint IS NOT substantiated (Appendix D), the complainant is also advised of his or her right to **a)** appeal within seven (7) calendar days of receipt of the final written decision from Birnie Bus or **b)** file a complaint externally with the U.S. Department of Transportation and/or the Federal Transit Administration. Every effort will be made to respond to Title VI complaints within sixty (60) working days of receipt of such complaints, if not sooner.

In addition to the complaint process described above, a complainant may file a Title VI complaint with the following offices:

Federal Transit Administration Office of Civil Rights
Attention: Title VI Program Coordinator
East Building, 5th Floor- TCR
1200 New Jersey Ave., SE
Washington, DC 20590

Title VI Transit Related Investigations, Complaints and Lawsuits

There have been no transit related investigations, complaints or lawsuits performed since the last time this Title Plan has been completed. Please see Appendix F for information.

Public Participation:

Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. makes efforts to reach out to its community in the following ways: by attending various informational events, job fairs, county fairs, parades conducted by such agencies including the Department of Labor Workforce Centers, the Refugee Center in Utica, NY, the Rescue Mission of Rome and the Homeless Veterans Group. We also participate in multiple community based transit planning committees that allow for public comment, outreach and participation.

Notice of all public hearings that relate to public contracts held by Birnie Bus or its affiliates are posted on our website and on Facebook page to allow the community an opportunity to participate in such hearings. Title VI information flyers are displayed in all Birnie Bus Service/Tours/Transportation, Birnie Transit and AF Mulligan, Inc. revenue vehicles; and the Title VI plan is available on our website. The website has a translation ability that allows viewers to read most of the fixed content in another language. We have done advertising on the local Bosnian Radio, as a large population resides in our service areas. We employ bilingual individuals (Spanish, Bosnian, Russian, etc.) who assist in communication efforts to individuals with Limited English Skills.

Public Outreach Efforts Since Last the Title VI Program Submission

Date	Event	Location
23-Nov-20	HOCTS Transportation Planning Committee	Online, Boehlert Center At Union Station, Utica, NY
25-Aug-20	HOCTS Transportation Planning Committee	Online, Boehlert Center At Union Station, Utica, NY
2-Jun-20	HOCTS Transportation Planning Committee	Online, Boehlert Center At Union Station, Utica, NY
13-Feb-20	Recruitment Event Cayuga Works Career Center	Cayuga Works Career Center, Auburn, NY
13-Feb-20	HOCTS Transportation Planning Committee	Boehlert Center At Union Station, Utica, NY
25-Nov-19	HOCTS Transportation Planning Committee	Boehlert Center At Union Station, Utica, NY
15-Nov-19	HOCTS Transportation Coordination Committee Meeting	Herkimer Community College, Herkimer, NY

15-Nov-19	HOCTS Long Range Transportation Plan Technical Committee Meeting	Herkimer Community College, Herkimer, NY
29-Oct-19	Trunk or Treat	Hamlet of Tillson, Tillson, NY
23-Sep-19	Touch a Truck/Pine Bus Harvest Festival	Hamlet of Pine Bush, Pine Bush, NY
10-Sep-19	HOCTS Long Range Transportation Plan Technical Committee Meeting	MVCC, Rome, NY
29-Jul-19	Honor America Days Parade	City of Rome, Rome, NY
23-Jul-19	HOCTS Long Range Transportation Plan Technical Committee Meeting	MVCC, Utica, NY
17-Jul-19	Lewis County Fair Parade	Village of Lowville, Lowville, NY
15-Jul-19	Boilermaker Expo	State Office Building, Utica, NY
10-Jun-19	Ride for Missing Children	City of Rome, Rome, NY
7-Jun-19	Birnie Open House	Birnie Bus Service, Rome, NY
29-May-19	HOCTS Transportation Planning Committee	Boehlert Center At Union Station, Utica, NY
21-May-19	UFO Festival	Hamlet of Pine Bush, Pine Bush, NY
18-Mar-19	St. Patrick's Day Parade	Hamlet of Pine Bush, Pine Bush, NY
1-Mar-19	American Heart Run and Walk Telethon	Utica College, Utica, NY
21-Feb-19	Veterans Career Network Job Fair	Veterans Hospital, Albany, NY
19-Feb-19	HOCTS Transportation Planning Committee	Boehlert Center At Union Station, Utica, NY
21-Jan-19	Times-Union Job Fair	Albany Marriott, Albany, NY
9-Jan-19	Working Solutions Hiring Event	Working Solutions, Rome, NY
15-Nov-18	Birnie Bus Hiring Event	Rome Alliance Church, Rome, NY

Limited English Proficiency Plan:

This *Limited English Proficiency Plan* has been prepared to address the responsibilities of Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. as a recipient of federal financial assistance as they relate to the needs of individuals with limited English proficiency. The Plan has been prepared in accordance with Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d, et seq., and its implementing regulations, which states that no person shall be subjected to discrimination on the basis of race, color or national origin.

Executive Order 13166, titled *Improving Access to Services for Persons with Limited English Proficiency*, states that differing treatment based upon a person's inability to speak, read, write or understand English is a type of national origin discrimination which is covered under Title VI. It directs each agency (e.g., FTA) to publish guidance for its respective recipients (e.g., NYSDOT) clarifying their obligation to ensure that such discrimination does not take place. This order applies to all state and local agencies that receive federal funds and extends to its sub recipients.

Plan Summary

Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. has developed this *Limited English Proficiency Plan* to help identify reasonable steps for providing language assistance to persons with limited English proficiency (LEP) who wish to access services provided. As defined by Executive Order 13166, LEP persons are those who do not speak English as their primary language and have limited ability to read, speak, write or understand English. This plan outlines how to identify a person who may need language

assistance, the ways in which assistance may be provided, staff training that may be required, and notification to LEP persons regarding the availability of assistance. For detailed guidance regarding LEP, see NYSDOT's LEP Plan at:

[https://www.dot.ny.gov/divisions/policy-and-strategy/public-trans-respository/Attachment D-1 LEP Plan.pdf](https://www.dot.ny.gov/divisions/policy-and-strategy/public-trans-respository/Attachment%20D-1%20LEP%20Plan.pdf)[https://www.dot.ny.gov/divisions/policy-and-strategy/public-trans-respository/Attachment%20D-1%20LEP Plan.pdf](https://www.dot.ny.gov/divisions/policy-and-strategy/public-trans-respository/Attachment%20D-1%20LEP%20Plan.pdf).

In order to prepare this plan, Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. used a Four-Factor LEP analysis:

1. The number or proportion of LEP persons in the service area who may be served by the Birnie Bus Service/Tours/Transportation and A.F. Mulligan, Inc.
2. The frequency with which LEP persons come in contact with Birnie Bus Service/Tours/Transportation and A.F. Mulligan, Inc. services.
3. The nature and importance of services provided by Birnie Bus Service/Tours/Transportation and A.F. Mulligan, Inc. to the LEP population.
4. The interpretation services available to Birnie Bus Service/Tours/Transportation and A.F. Mulligan, Inc. and overall cost to provide LEP assistance.

A summary of the four-factor analysis results for each contracted transit system is found in the following sections.

MEANINGFUL ACCESS: FOUR-FACTOR ANALYSIS

Oneida County Rural Transit System, Suspended 7/31/2021

1. The number or proportion of LEP persons in the service area who may be served or are likely to require Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. services

Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. staff reviewed the American Community Survey 5-Year Estimates for New York State and determined that:

- a. 25,924 individuals in the Oneida County Rural Transit System service area [comprising 11.80 % of the population] speak a language other than English;
- b. Of those, 11,162 individuals have limited English proficiency; that is, they speak English less than “very well” or “not at all.” This is only 5.10 % of the overall population in the service area;
- c. In the Oneida County Rural Transit System service area, of those persons with limited English proficiency:
 - 1.10 % speak Spanish
 - 1.90 % speak Other, Indo-European languages
 - 1.90 % speak Asian and Pacific Islander languages
 - 0.20 % speak all other languages

2. The frequency with which LEP persons come in contact with Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. services

Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. reviewed the frequency

with which their staff have, or potentially have, contact with LEP persons. This includes documenting phone inquiries or office visits.

- a. Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. other staff have had very little contact with LEP persons.

3. The nature and importance of services provided by Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. to the LEP population

There is no large geographic concentration of any type of LEP individuals in the service area for the Oneida County Rural Transit System. The overwhelming majority of the population, 88.20 %, speaks only English. The Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. staff is most likely to encounter LEP individuals through office visits, phone conversations, notifications from department staff regarding the results of service delivery, and attendance and participation at public meetings.

4. The resources available to Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. and overall cost to provide LEP assistance

Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. reviewed its available resources that could be used to provide LEP assistance and inventoried its documents to determine which are suitable for translation if the need arises. The following Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. provided documents are vital for translation (See Appendix F and G):

- All printed schedules
- Title VI and ADA Plan Policies, which includes the companies' complaint procedures and forms
- All public postings including written notices of rights and notices of denials, losses or decreases in benefits or services.

Language translation options can be provided by bilingual staff or on the Birnie Bus website.

Birnie Bus Tours, Four County Line Run

1. The number or proportion of LEP persons in the service area who may be served or are likely to require Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. services

Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. staff reviewed the American Community Survey 5-Year Estimates for New York State and determined that:

- a. 77,773 individuals in the Birnie Bus Tours, Four County Line Run service area which covers all of Oneida, Herkimer, Madison and Onondaga Counties speak a language other than English [comprising 9.85 % of the population];
- b. Of those, 28,953 individuals have limited English proficiency; that is, they speak English less than "very well" or "not at all." This is only 3.67 % of the overall population in the service area;
- c. In the Birnie Bus Tours, Four County Line Run service area, of those persons with limited English proficiency:
 - 0.84 % speak Spanish
 - 1.37 % speak Other Indo-European languages
 - 1.19 % speak Asian and Pacific Islander languages

- 0.27 % speak all other languages

2. The frequency with which LEP persons come in contact with Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. services

Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. reviewed the frequency with which their staff have, or potentially have, contact with LEP persons. This includes documenting phone inquiries or office visits.

- a. Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. other staff have had very little contact with LEP persons.

3. The nature and importance of services provided by Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. to the LEP population

There is no large geographic concentration of any type of LEP individuals in the service area for Birnie Bus Tours, Four County Line Run. The overwhelming majority of the population, 90.15 %, speaks only English. The Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. staff is most likely to encounter LEP individuals through office visits, phone conversations, notifications from department staff regarding the results of service delivery, and attendance and participation at public meetings.

4. The resources available to Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. and overall cost to provide LEP assistance

Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. reviewed its available resources that could be used to provide LEP assistance and inventoried its documents to determine which are suitable for translation if the need arises. The following Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. provided documents are vital for translation (See Appendix F and G):

- All printed schedules
- Title VI and ADA Plan Policies, which includes the companies' complaint procedures and forms
- All public postings including written notices of rights and notices of denials, losses or decreases in benefits or services.

Language translation options can be provided by bilingual staff or on the Birnie Bus website.

Lewis County Rural Transit System

5. The number or proportion of LEP persons in the service area who may be served or are likely to require Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. services

Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. staff reviewed the American Community Survey 5-Year Estimates for New York State and determined that:

- a. 687 individuals in the Lewis County Rural Transit System service area [comprising 2.70 % of the population] speak a language other than English;
- b. Of those, 267 individuals have limited English proficiency; that is, they speak English less than "very well" or "not at all." This is only 1.10 % of the overall population in the service area;
- c. In the Lewis County Rural Transit System service area, of those persons with limited English

proficiency:

- 0.40 % speak Spanish
- 0.60 % speak Other Indo-European languages
- 0.10 % speak Asian and Pacific Islander languages

6. The frequency with which LEP persons come in contact with Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. services

Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. reviewed the frequency with which their staff have, or potentially have, contact with LEP persons. This includes documenting phone inquiries or office visits.

- a. Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. other staff have had very little contact with LEP persons.

7. The nature and importance of services provided by Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. to the LEP population

There is no large geographic concentration of any type of LEP individuals in the service area for the Lewis County Rural Transit System. The overwhelming majority of the population, 97.30 %, speaks only English. The Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. staff is most likely to encounter LEP individuals through office visits, phone conversations, notifications from department staff regarding the results of service delivery, and attendance and participation at public meetings.

8. The resources available to Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. and overall cost to provide LEP assistance

Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. reviewed its available resources that could be used to provide LEP assistance and inventoried its documents to determine which are suitable for translation if the need arises. The following Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. provided documents are vital for translation (See Appendix F and G):

- Title VI and ADA Plan Policies, which includes the companies' complaint procedures and forms
- All public postings including written notices of rights and notices of denials, losses or decreases in benefits or services.

Language translation options can be provided by bilingual staff or on the Birnie Bus website.

Madison County Rural Transit System, Madison Transit System

9. The number or proportion of LEP persons in the service area who may be served or are likely to require Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. services

Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. staff reviewed the American Community Survey 5-Year Estimates for New York State and determined that:

- a. 2,753 individuals in the Madison County Rural Transit System service area [comprising 4.00 % of the population] speak a language other than English;
- b. Of those, 500 individuals have limited English proficiency; that is, they speak English less than “very

well” or “not at all.” This is only .70 % of the overall population in the service area;

- c. In the Madison County Rural Transit System service area, of those persons with limited English proficiency:
 - 0.10 % speak Spanish
 - 0.30 % speak Other Indo-European languages
 - 0.20 % speak Asian and Pacific Islander languages
 - 0.10 % speak all other languages

10. The frequency with which LEP persons come in contact with Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. services

Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. reviewed the frequency with which their staff have, or potentially have, contact with LEP persons. This includes documenting phone inquiries or office visits.

- a. Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. other staff have had very little contact with LEP persons.

11. The nature and importance of services provided by the Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. to the LEP population

There is no large geographic concentration of any type of LEP individuals in the service area for Madison County Rural Transit System. The overwhelming majority of the population, 96.00 %, speaks only English. The Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. staff is most likely to encounter LEP individuals through office visits, phone conversations, notifications from department staff regarding the results of service delivery, and attendance and participation at public meetings.

12. The resources available to Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. and overall cost to provide LEP assistance

Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. reviewed its available resources that could be used to provide LEP assistance and inventoried its documents to determine which are suitable for translation if the need arises. The following Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. provided documents are vital for translation (See Appendix F and G):

- All printed schedules
- Title VI and ADA Plan Policies, which includes the companies’ complaint procedures and forms
- All public postings including written notices of rights and notices of denials, losses or decreases in benefits or services.

Language translation options can be provided by bilingual staff or on the Birnie Bus website.

Otsego County Rural Transit System, Otsego Express and Cooperstown Trolley

13. The number or proportion of LEP persons in the service area who may be served or are likely to require Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. services

Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. staff reviewed the American Community Survey 5-Year Estimates for New York State and determined that:

- d. 3,526 individuals in the Otsego County Rural Transit System service area [comprising 6.00 % of the population] speak a language other than English;
- e. Of those, 762 individuals have limited English proficiency; that is, they speak English less than “very well” or “not at all.” This is only 1.40 % of the overall population in the service area;
- f. In the Otsego County Rural Transit System service area, of those persons with limited English proficiency:
 - 0.30 % speak Spanish
 - 0.60 % speak Other Indo-European languages
 - 0.40 % speak Asian and Pacific Islander languages
 - 0.10 % speak all other languages

14. The frequency with which LEP persons come in contact with Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. services

Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. reviewed the frequency with which their staff have, or potentially have, contact with LEP persons. This includes documenting phone inquiries or office visits.

- a. Birnie Bus Service/Tours/Transportation and A.F. Mulligan, Inc. other staff have had very little contact with LEP persons.

15. The nature and importance of services provided by the Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. to the LEP population

There is no large geographic concentration of any type of LEP individuals in the service area for Otsego County Rural Transit System. The overwhelming majority of the population, 94.00 %, speaks only English. The Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. staff is most likely to encounter LEP individuals through office visits, phone conversations, notifications from department staff regarding the results of service delivery, and attendance and participation at public meetings.

16. The resources available to Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. and overall cost to provide LEP assistance

Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. reviewed its available resources that could be used to provide LEP assistance and inventoried its documents to determine which are suitable for translation if the need arises. The following Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. provided documents are vital for translation (See Appendix F and G):

- Title VI and ADA Plan Policies, which includes the companies’ complaint procedures and forms
- All public postings including written notices of rights and notices of denials, losses or decreases in benefits or services.

Language translation options can be provided by bilingual staff or on the Birnie Bus website.

Herkimer County Rural Transit System, Old Forge Community Shuttle

17. The number or proportion of LEP persons in the service area who may be served or are likely to

require Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. services

Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. staff reviewed the American Community Survey 5-Year Estimates for New York State and determined that:

- g. 55 individuals in the Old Forge Community Shuttle service area [comprising 9.50 % of the population] speak a language other than English;
- h. Of those, 47 individuals have limited English proficiency; that is, they speak English less than “very well” or “not at all.” This is only 8.10 % of the overall population in the service area;
- i. In the Old Forge Community Shuttle service area, of those persons with limited English proficiency:
 - 0.70 % speak Spanish
 - 6.70 % speak Other Indo-European languages
 - 0.90 % speak Asian and Pacific Islander languages
 - 0.50 % speak all other languages

18. The frequency with which LEP persons come in contact with Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. services

Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. reviewed the frequency with which their staff have, or potentially have, contact with LEP persons. This includes documenting phone inquiries or office visits.

- a. Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. other staff have had very little contact with LEP persons.

19. The nature and importance of services provided by the Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. to the LEP population

There is no large geographic concentration of any type of LEP individuals in the service area for Old Forge Community Shuttle. The overwhelming majority of the population, 90.50 %, speaks only English. The Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. staff is most likely to encounter LEP individuals through office visits, phone conversations, notifications from department staff regarding the results of service delivery, and attendance and participation at public meetings.

20. The resources available to Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. and overall cost to provide LEP assistance

Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. reviewed its available resources that could be used to provide LEP assistance and inventoried its documents to determine which are suitable for translation if the need arises. The following Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. provided documents are vital for translation (See Appendix F and G):

- Title VI and ADA Plan Policies, which includes the companies’ complaint procedures and forms
- All public postings including written notices of rights and notices of denials, losses or decreases in benefits or services.

Language translation options can be provided by bilingual staff or on the Birnie Bus website.

LANGUAGE ASSISTANCE

A person who does not speak English as their primary language and who has a limited ability to read, write, speak or understand English may be a Limited English Proficient person and may be eligible to language assistance with respect to the services offered by Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. Language assistance can include interpretation (that means oral or spoken transfer of a message from one language into another language) and translation (that means the written transfer of a message from one language into another language).

How Birnie Bus Service/Tours/Transportation , Birnie Transit and A.F. Mulligan, Inc. staff identifies an LEP person in need of language assistance:

- Post notices of the LEP Plan and the availability of interpretation or translation services free of charge in languages LEP persons would understand.
- Periodically surveying Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. staff regarding their interaction with LEP persons during the previous period (e.g., quarterly, semi-annually, and annually).
- Greeting participants at Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. attended informational meetings or events. Conversational interaction with participants helps determine LEP needs for future events.

Language Assistance Measures

Although there is a low percentage of LEP individuals in the Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. service area, (i.e., persons who speak English less than “very well” or “not at all”,) the Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. will take the following actions:

1. The Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. staff will take reasonable steps to provide the opportunity for meaningful access to LEP clients who have difficulty communicating English.
2. The following resources will be available to accommodate LEP persons:
 - Volunteer Spanish language interpreters will be provided within a reasonable time period.
 - The language translation function of the company website will be preserved.
 - Language interpretation services for all other languages will be accessed through a professional interpretation service when necessary.

STAFF TRAINING

The information below will be disseminated to staff. Training opportunities on these topics also will be provided:

- Title VI Policy and LEP responsibilities
- Description of language assistance services offered to the public
- Documentation of language assistance requests
- Handling of Title VI/LEP complaints

TRANSLATION OF DOCUMENTS

Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. weighed the cost and benefits of translating documents for potential LEP groups. Considering the expense of translating documents, the likelihood of frequent changes in documents and other relevant factors, Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. has determined that it is an unreasonable burden to translate documents at this time.

Due to the small LEP population, Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. does not have an extensive formal outreach procedure in place as of 2021. However, if the need arises to conduct more specific outreach to LEP individuals, Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. will consider the following options:

- When staff prepares documents or schedules public meetings whose audience is expected to include LEP individuals, Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. will provide meeting notices, flyers, and agendas in the appropriate non-English language(s).
- Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. will assess requests for the translation of documents based on the potential effect and known LEP population.

MONITORING

Monitoring and Updating the LEP Plan – Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. will update the LEP Plan as required. At a minimum, the plan will be reviewed and updated every three years when the Title VI Plan is reviewed and updated, when recent data from the U.S. Census and the American Community Survey is available, or when it is clear that higher concentrations of LEP individuals are present in the Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. service area. Updates to the LEP Plan will include the following:

- The number of documented LEP contacts encountered annually.
- How the needs of LEP persons have been addressed.
- Determination of the current LEP population in the service area (census data, surveys, information from community-based organizations, and other sources).
- Determination as to whether the need for translation services has changed.
- Determination of the effectiveness of language assistance efforts.
- Determination of the adequacy of the Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. financial resources to fund language assistance resources.
- Determination of Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. full compliance with the goals of the LEP Plan.
- Determination of Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. processing of LEP complaints.

DISSEMINATION OF THE BIRNIE BUS SERVICE/TOURS/TRANSPORTATION AND A.F. MULLIGAN, INC. LEP PLAN

Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. will take the following actions:

- Post signs in Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. vehicles and public areas informing LEP persons of the LEP Plan and how to access language services.
- Notify LEP persons of the availability, upon request, of documents in other languages.
- Post on the Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. website the LEP Plan and procedure to access language services.

Membership of Non-Elected Committees and Councils

Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc., being a private bus company performing third party operations under contract with the state and other local governments, has not organized, chair or manage any non-elected committees or councils. Birnie Bus is, however, involved through membership in the following committees:

- **Transportation Coordination Committee (TCC) for Oneida and Herkimer Counties:** Birnie bus is an active member of this committee which provides a coordination forum for all transportation related agencies, businesses and services provided in the area covered by the Oneida and Herkimer Counties' MPO region. This committee makes up a membership of roughly 1% African-American, and 99% Caucasian. Head personnel actively pursues inclusion of minorities into its work through general advertisements, and seeking professional input from representatives of local organizations that service the minority populations in the area.
- **Transportation Planning Committee for Oneida and Herkimer Counties:** Birnie bus is an active member of this committee which provides an administration forum for key transportation related agencies, businesses and services directly tied to the regular public services provided to the residents of Oneida and Herkimer Counties through its local MPO, Herkimer-Oneida Counties Transportation Study. This committee makes up a membership of roughly 1% African -American, and 90% Caucasian. Head personnel actively pursues inclusion of minorities into its work through general advertisements, and seeking professional input from representatives from local organizations that service the minority populations in the area.

Title VI Equity Analysis

Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. has not constructed a facility using transit funds which would require the completion of a Title VI Equity Analysis since the last update of this plan.



Birnie Bus Tours, Inc.
Inter-county Commuter Fixed Route Service
From Little Falls to Syracuse, NY
Standards and Service Policies

Standards

Vehicle Load Standards:

The average of all loads during the peak operating period should not exceed vehicle's achievable capacities, which are 55 passengers for a 50-foot commuter coach bus.

Vehicle Headway Standards:

This system operates weekly from early morning to late evenings Monday through Saturday. Due to the extended distance between destinations, each route runs once a day, serving many stops multiple times. Each stop is serviced at least twice a day. Stops with higher ridership populations are serviced more frequently, generally once every hour.

Many factors are taken into consideration when scheduling potential bus stop locations. These include: density of transit-dependent population and activities, large employment centers, land use connectivity, transit/pedestrian friendly streets, and relationship with major transportation developments.

On-Time Performance Standards

A vehicle is considered on time if it departs a scheduled stop at the time advertised in the printed schedule. Riders are strongly encouraged to arrive at a stop ten to fifteen minutes before the advertised time. Vehicles on-time performance is sporadically monitored by GPS and more thoroughly if a customer complaint arises.

Service Availability Standards

Birnie Bus Tours, Inc. distributes transit service so that all major population points are serviced and stops are located within ¼ of a mile of local bus service or central commercial areas.

Service Policies

Transit Amenities Policy

Distribution of our system schedules are installed throughout the community in prominent public areas. The schedule can also be found on our website, which has the ability to choose a language that will allow viewers to read in another language most of the fixed content. The public is also free to call for additional information on our scheduling.

Vehicle Assignment Policy

All vehicles are 50 foot commuter coach buses assigned to the main Birnie Bus Headquarters in Rome, NY. As per our contract, these are managed so that vehicles do not exceed a useful life of seven years or 500,000 miles, whichever comes first. All buses are air conditioned and equipped with a wheelchair lift to provide accessibility.

Title VI Service and Equity Analysis

Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. does not meet the criteria to require a Title VI Service and Equity Analysis to be performed. Birnie Bus does not operate more than 50 fixed route vehicles in peak service located within an Urbanized Area (UZA) of 200,000 or more people. All of the third party operation services Birnie Bus provides have a range of four to eleven vehicles at peak and cater to mostly rural populations. Please see the following table for more information:

Transit System	No. of Buses Required During Peak Service	Population for the Area Covered (By County, Per 2010 Census)
Oneida County Rural Transit	11	234,878
Birnie Bus Tours, Four County	4	Oneida County: 234,878 Madison County: 27,087 Herkimer County: 64,519 Onondaga County: 467,026 Total: 793,510
Lewis County Rural Transit	9	27,087
Madison County Rural Transit	4	73,442
Otsego County Rural Transit	6	62,259

Appendix A

TITLE VI COMPLAINT FORM

Title VI of the 1964 Civil Rights Act requires that "No person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance." If you feel you have been discriminated against, please provide the following information in order to assist us in processing your complaint and sent it to:

**Birnie Bus Service, Inc.
248 Otis Street
Rome, NY 13441
ATTN: Safety Investigator**

Please print clearly:

Name: _____

Address: _____

City, State, Zip Code: _____

Telephone Number: _____ (home) _____ (cell) _____ (message)

Person discriminated against:

Address of person discriminated against:

City, State, Zip Code:

Please indicate why you believe the discrimination occurred:

_____ race or color _____ income

_____ national origin _____ other

What was the date of the alleged discrimination?

Where did the alleged discrimination take place?

Please describe the circumstances as you saw it:

Please list any and all witnesses' names and phone numbers:

What type of corrective action would you like to see taken?

Please attach any documents you have which support the allegation. Then date and sign this form.

Your signature

Print your name

Date

Appendix B

Letter Acknowledging Receipt of Complaint

(Today's Date)

Ms. Jo Doe
1234 Main St.
Somewhere, Any State ZIP

Dear Ms. Doe:

This letter is to acknowledge receipt of your complaint alleging:

An investigation will begin shortly. If you have additional information you wish to convey or questions concerning this matter, please feel free to contact this office by telephoning (315) 336-3950, or write to me at this address.

Sincerely,

Birnie Bus Service, Inc.
Attn: Safety Investigator
248 Otis Street
Rome, NY 13441

Appendix C

Letter Notifying Complainant that the Complaint Is Substantiated

Today's Date
Ms. Jo Doe
1234 Main St.
Somewhere, Any State, ZIP

Dear Ms. Doe:

The matter referenced in your letter of _____ (date), alleging a Title VI violation has been investigated.

(An/Several) apparent violation(s) of Title VI of the Civil Rights Act of 1964, including those mentioned in your letter (was/were) identified. Efforts are underway to correct these deficiencies.

Thank you for calling this important matter to our attention. You were extremely helpful during our review of the program. (If a hearing is requested, the following sentence may be appropriate) You may be hearing from this office, or from federal authorities, if your services should be needed during the administrative hearing process.

Sincerely,

Birnie Bus Service, Inc.
Attn: Safety Investigator
248 Otis Street
Rome, NY 13441

Appendix D

**Letter Notifying Complainant that the Complaint Is
Not Substantiated**

Today's Date
Ms. Jo Doe
1234 Main St.
Somewhere, Any State, ZIP

Dear Ms. Doe:

The matter referenced in your complaint of _____ (date) alleging _____ has been investigated.

The results of the investigation did not indicate that the provisions of Title VI of the Civil Rights Act of 1964 had in fact been violated. As you know, Title VI prohibits discrimination based on race, color, or national origin in any program receiving federal financial assistance.

Birnie Bus Services, Inc. has analyzed the materials and facts pertaining to your case for evidence of failure to comply with any of the civil rights laws. There was no evidence found that any of these laws have been violated. I therefore advise you that your complaint has not been substantiated, and that I am closing this matter in our files.

You have the right to appeal this decision within seven calendar days of receipt of this final written decision from Birnie Bus Services, Inc., and/or 2) file a complaint externally with the U.S. Department of Transportation and/or the Federal Transit Administration at:

**Federal Transit Administration Office of Civil Rights
Attention: Title VI Program Coordinator
East Building, 5th Floor - TCR
1200 New Jersey Ave., SE
Washington, DC 20590**

Thank you for taking the time to contact us. If I can be of assistance to you in the future, do not hesitate to call me.

Sincerely,

Birnie Bus Service, Inc.
Attn: Safety Investigator
248 Otis Street
Rome, NY 13441

Appendix E

Samples of Narrative to be included in Posters to be Displayed in Revenue Vehicles

Title VI

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color, or national origin in programs and activities receiving Federal financial assistance. Specifically, Title VI provides that "no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance" (42 U.S.C. Section 2000d).

Birnie Bus Services, Inc. and its affiliates are committed to ensuring that no person is excluded from participation in, or denied the benefits of its transit services on the basis of race, color, or national origin, as protected by Title VI in Federal Transit Administration (FTA) Circular 4702.1.A. If you feel you are being denied participation in or being denied benefits of the transit services provided by Birnie Bus Services, Inc. or one of its affiliates, or otherwise being discriminated against because of your race, color or national origin, you may contact our office at:

**Birnie Bus Service, Inc.
Attn: Safety Investigator
248 Otis Street
Rome, NY 13441**

For more information, visit our website at www.birniebus.com

Limited English Proficiency Plan Access

Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. as a recipient of federal financial assistance has prepared a Limited English Proficiency Plan to address the responsibilities as they relate to the needs of individuals with limited English proficiency. The Plan has been prepared in accordance with Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d, et seq., and its implementing regulations, which states that no person shall be subjected to discrimination on the basis of race, color or national origin.

Executive Order 13166, titled Improving Access to Services for Persons with Limited English Proficiency, defines LEP persons as those who do not speak English as their primary language and have limited ability to read, speak, write or understand English. It states that differing treatment based upon a person's inability to speak, read, write or understand English is a type of national origin discrimination which is covered under Title VI.

Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. has developed this Limited English Proficiency Plan to help identify reasonable steps for providing language assistance to persons with limited English proficiency (LEP) who wish to access services provided. A copy of the LEP plan document or a translation of any public reliant documents can be requested at the address below. The plan is also available on our website at www.birniebus.com.

**Birnie Bus Service, Inc.
Attn: Safety Investigator
248 Otis Street
Rome, NY 13441**

**Appendix F : NYSDOT Public Transportation Programs
Title VI Investigations, Complaints & Lawsuits Log**

AGENCY: Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc.

TITLE VI OFFICER: Joe Pacini, Risk Manager

E-MAIL: jpacini@birniebus.com

CONTACT: 315-231-5593 x 7281

FISCAL YEAR FY: Jan – Dec 2018

REPORTING PERIOD (check appropriate box):

1ST Half 2nd Half Complete Fiscal Year
(January-June) (July - December) (January - December)

1. Were any investigations, lawsuits or complaints filed during this time period?

No. There have been no transit related investigations, complaints or lawsuits performed since the last time this Title Plan has been completed.

2. If YES, please provide the following information for each investigation, lawsuit or complaint received during this time period:

Date the investigation, lawsuit or complaint was filed, and Summary of the allegation(s) and status if resolved.

3. Based on the investigations, lawsuits or complaints filed during the Fiscal Year, please provide a status of each allegation. **(Report on separate paper at the end of the Fiscal Year).**

4. Please indicate if or what actions were taken by the sub recipient in response to the investigation, lawsuit or complaint. **(Report on separate paper at the end of the Fiscal Year).**

**NYS DOT Public Transportation Programs
Title VI Investigations, Complaints & Lawsuits Log**

AGENCY: Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc.

TITLE VI OFFICER: Joe Pacini, Risk Manager

E-MAIL: jpacini@birniebus.com

CONTACT: 315-231-5593 x 7281

FISCAL YEAR FY: Jan – Dec 2019

REPORTING PERIOD (check appropriate box):

1ST Half 2nd Half Complete Fiscal Year
(January-June) (July - December) (January - December)

1. Were any investigations, lawsuits or complaints filed during this time period?

No. There have been no transit related investigations, complaints or lawsuits performed since the last time this Title Plan has been completed.

2. If YES, please provide the following information for each investigation, lawsuit or complaint received during this time period:

Date the investigation, lawsuit or complaint was filed, and Summary of the allegation(s) and status if resolved.

3. Based on the investigations, lawsuits or complaints filed during the Fiscal Year, please provide a status of each allegation. **(Report on separate paper at the end of the Fiscal Year).**

4. Please indicate if or what actions were taken by the sub recipient in response to the investigation, lawsuit or complaint. **(Report on separate paper at the end of the Fiscal Year).**

**NYS DOT Public Transportation Programs
Title VI Investigations, Complaints & Lawsuits Log**

AGENCY: Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc.

TITLE VI OFFICER: Joe Pacini, Risk Manager

E-MAIL: jpacini@birniebus.com

CONTACT: 315-231-5593 x 7281

FISCAL YEAR FY: Jan – Dec 2020

REPORTING PERIOD (check appropriate box):

1ST Half 2nd Half Complete Fiscal Year
(January-June) (July - December) (January - December)

1. Were any investigations, lawsuits or complaints filed during this time period?

No. There have been no transit related investigations, complaints or lawsuits performed since the last time this Title Plan has been completed.

2. If YES, please provide the following information for each investigation, lawsuit or complaint received during this time period:

Date the investigation, lawsuit or complaint was filed, and Summary of the allegation(s) and status if resolved.

3. Based on the investigations, lawsuits or complaints filed during the Fiscal Year, please provide a status of each allegation. **(Report on separate paper at the end of the Fiscal Year).**

4. Please indicate if or what actions were taken by the sub recipient in response to the investigation, lawsuit or complaint. **(Report on separate paper at the end of the Fiscal Year).**

**NYS DOT Public Transportation Programs
Title VI Investigations, Complaints & Lawsuits Log**

AGENCY: Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc.

TITLE VI OFFICER: Joe Pacini, Risk Manager

E-MAIL: jpacini@birniebus.com

CONTACT: 315-231-5593 x 7281

FISCAL YEAR FY: Jan – Dec 2021

REPORTING PERIOD (check appropriate box):

1ST Half 2nd Half Complete Fiscal Year
(January-June) (July - December) (January - December)

Just covering January to March only.

1. Were any investigations, lawsuits or complaints filed during this time period?

No. There have been no transit related investigations, complaints or lawsuits performed since the last time this Title Plan has been completed.

2. If YES, please provide the following information for each investigation, lawsuit or complaint received during this time period:

Date the investigation, lawsuit or complaint was filed, and Summary of the allegation(s) and status if resolved.

3. Based on the investigations, lawsuits or complaints filed during the Fiscal Year, please provide a status of each allegation. **(Report on separate paper at the end of the Fiscal Year).**

4. Please indicate if or what actions were taken by the sub recipient in response to the investigation, lawsuit or complaint. **(Report on separate paper at the end of the Fiscal Year).**

Samples of Vital Documents to be Translated Upon Request

Oneida County Rural Transit System Rome Brochure, Front Page, Suspended 7/31/2020

521

Destination	\$\$
Floyd - Lee Center	3.00
Floyd - Rome	1.00
Rome - Lee Center	2.00
Stittville - Floyd	1.00
Stittville - Lee Center	3.50
Stittville - Rome	1.50

524

Destination	\$\$
Barneveld - Poland	2.00
Floyd - Barneveld	2.00
Floyd - Holland Patent	2.00
Floyd - Poland	3.00
Holland Patent - Barneveld	2.00
Holland Patent - Poland	3.00
Rome - Barneveld	2.00
Rome - Floyd	2.00
Rome - Holland Patent	2.00
Rome - Poland	4.00

621

Destination	\$\$
Rome - Oriskany	1.00
Rome - Westmoreland	1.00
Westmoreland - Oriskany	1.00

ONEIDA COUNTY RURAL TRANSIT

OCRT

EFFECTIVE JULY 2019

ROME

WE'RE GOING PLACES

OPERATED BY **BIRNIE**

504

Destination	\$\$
Clinton - Utica	1.00
Hamilton - Clinton	4.00
Hamilton - Madison	1.00
Hamilton - Oriskany Falls	2.00
Hamilton - Utica	4.75
Hamilton - Waterville	2.25
Madison - Clinton	3.00
Madison - Oriskany Falls	1.00
Madison - Utica	4.00
Madison - Waterville	1.50

517

Destination	\$\$
Alder Creek - Ava/W. Branch	5.00
Alder Creek - B'ville/W. Leyden	3.00
Alder Creek - Lee Center	6.00
Alder Creek - Remsen	2.00
Ava/W. Branch - Lee Center	2.00
Boomville - West Leyden	2.00
B'ville/W. Leyden - Ava/W. Branch	2.00
B'ville/W. Leyden - Lee Center	3.00
Forestport - Alder Creek	2.00
Forestport - Ava/W. Branch	5.50
Forestport - B'ville/W. Leyden	3.50
Forestport - Lee Center	6.50
Forestport - Remsen	2.50
Remsen - Ava/W. Branch	4.00
Remsen - B'ville/W. Leyden	2.00
Remsen - Lee Center	5.00
Rome - Alder Creek	3.00
Rome - Ava/W. Branch	3.00
Rome - B'ville/W. Leyden	4.00
Rome - Forestport	3.00
Rome - Lee Center	2.00
Rome - Remsen	3.50
West Branch - Ava	0.50

FARES &

DISCOUNTED FARES:

Children (3-11yrs)	1/2 Fare
Seniors (Discount Card)	1/2 Fare
Disabled (Medicare Card)	1/2 Fare

ROUTE DEVIATION AND SERVICE MODIFICATIONS : Oneida County Rural Public Transportation will deviate from the route no more than 3/4 mile to pick up individuals who cannot get to a scheduled stop. We will also make, upon request, reasonable service modifications for anyone in need. Please call 24 hours in advance for reservations.

ROUTE CLOSINGS: Announced on television by News Channel 2 and on the radio by WIBX Lite 98.7, and Big Frog 104.

NO SERVICE HOLIDAYS: New Year's, July 4th, Memorial Day, Labor day, Thanksgiving, Christmas and Weekends.

TDB-TTY SERVICE: 1.800.662.1220

Wheelchair Bus Available with 24 hour notice

Oneida County Rural Transit operates its programs and services without regard to color, race, or national origin in accordance with Title VI of the Civil Rights Act of 1964. Any person who believes she or he has been aggrieved by any unlawful discriminatory practice under Title VI may file a complaint with Oneida County Rural Transit or the Office of Civil Rights, Attention Title VI Program Coordinator, East Building, 5th Floor-TCR, 1200 New Jersey Ave., SE Washington, DC, 20590.

Translation services available upon request.

FOR MORE INFO
 WB: birniebus.com
 PH: 315.336.3950.224
 EM: tmnaplan@ocogov.net
 EW: joidwell@birniebus.com

#	STOP	LOCATION	AM ↓	PM ↑
R	Rome	W. Liberty/N. Washington	7:05	1:40
1	Floyd	Floyd Fire Dept	7:20	2:00
2	Stittville	Sunoco	7:25	2:05
3	Holland Patent	Agway	7:30	2:10
4	Barneveld	Rite Aid	7:40	2:15
5	Poland	Nice N' Easy	8:00	3:15
6	Gravesville	Rt. 28/Putnam Rd.	8:15	3:00
7	Barneveld	Citgo	9:45	***
8	Holland Patent	Adirondack Bank	9:50	3:50
2	Stittville	Sunoco	9:55	3:55
1	Floyd	Floyd Fire Dept	10:05	4:00
R	Rome	W. Liberty/N. Washington	10:15	4:15

#	STOP	LOCATION	AM ↓	PM ↑
R	Rome	N. Liberty/N. Washington	7:05	***
7	Westmor.	Camelot Village	7:15	2:10
2	Oriskany	Bonide	7:20	3:50
3	Oriskany	BWY Melon	7:25	3:55
4	Oriskany	MetLife	7:30	3:55
5	Rome	MVCC	8:40	2:00
R	Rome	N. Liberty/N. Washington	8:45	4:15

#	STOP	LOCATION	AM ↓	PM ↑
R	Rome	W. Liberty/N. Washington	7:05	4:30
1	Floyd	Frontier Restaurant	7:15	4:15
2	Stittville	Sunoco	7:20	3:45
3	Holland Patent	Stewart's	7:25	3:50
4	Marcy	Old River Rd	8:25	3:35
5	Marcy	River Rd/Plaza	8:40	3:20
6	Utica	Sunset Ave.	9:10	3:00

#	STOP	LOCATION	AM ↓	PM ↑
1	Camden	Valhavan NH	7:35	3:50
2	Camden	Church/3rd St.	7:40	3:45
3	Taberg	Sunoco, Rt. 69	8:15	3:10
4	Taberg	Kiwakis Rd. - Waddington Trailer Pk	8:20	3:05
5	Blossvale	Pine Haven Cir.	8:30	2:55
6	Rome	Walmart (D/O only AM; P/U only PM)	9:05	2:10
R	Rome	N. Washington/ Liberty (D/O only)	9:15	2:05
R	Rome	N. Washington/ Liberty (P/U only)	10:00	2:05
7	Westmorela	Camelot Village	10:10	1:55
14	N. Hartford	Sangertown Mall	10:30	1:35
9	N. Hartford	Consumer Square	10:35	1:30
10	N. Hartford	Stocum Dickson Medical	10:45	1:20

#	STOP	LOCATION	AM ↓	PM ↑
R	Rome	W. Liberty/N. Washington	6:40	4:55
1	Remsen	Per Reservation	7:35	4:15
2	Alder Creek	Citgo/Nice N' Easy	7:45	3:55
3	Forestport	Wig Wam Tavern	7:55	3:40
4	Boonville	Rite Aid	8:10	3:30
5	Boonville	Holmes Rd/ Porcato Hill	8:30- 9:30	2:00- 3:30
4	Boonville	Rite Aid	9:45	2:00
6	West Leyden	Hilton Market	9:55	1:40
7	Ava	Post Office	10:00	1:35
8	West Branch	Rt. 26	10:05	1:30
9	Lee Center	Stewart's	10:10	1:25
R	Rome	W. Liberty/N. Washington	10:25	1:10

#	STOP	LOCATION	AM ↓	PM ↑
1	Stittville	Dollar General	7:05	4:30
2	Floyd	Wilbers Trailer Park	7:15	2:15
3	Lee Center	Stewart's Shops	7:50	3:00
4	Rome	Mohawk Acres Plaza	8:20	1:45 & 4:00
5	Rome	MVCC	8:45	2:00

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**** Translation services available upon request.**



UTICA

613

Destination	\$\$
Brookfield - Paris	3.50
Brookfield - Utica	5.00
Brookfield - Waterville	3.00
Hamilton - Brookfield	2.50
Hamilton - Hubbardsville	1.00
Hamilton - Paris	3.50
Hamilton - Utica	5.00
Hamilton - Waterville	2.25
Hubbardsville - Brookfield	1.50
Hubbardsville - Paris	3.00
Hubbardsville - Utica	4.50
Hubbardsville - Waterville	1.75
Paris - Utica	3.00
Waterville - Paris	2.00
Waterville - Utica	3.50

614

Destination	\$\$
Utica - Barneveld	2.00

626

Destination	\$\$
Floyd - Holland Patent	1.00
Floyd - Marcy	1.00
Floyd - Stittville	1.00
Floyd - Utica	2.25
Holland Patent - Marcy	1.25
Holland Patent - Utica	2.50
Marcy - Utica	1.00
Rome - Floyd	1.00
Rome - Holland Patent	2.00
Rome - Marcy	2.00
Rome - Stittville	1.50
Rome - Utica	3.00
Stittville - Holland Patent	1.00
Stittville - Marcy	1.00
Stittville - Utica	2.25

604

Destination	\$\$
Clinton - Utica	1.00
Hamilton - Clinton	4.00
Hamilton - Madison	1.00
Hamilton - Oriskany Falls	2.00
Hamilton - Utica	4.75
Hamilton - Waterville	2.25
Madison - Clinton	3.00
Madison - Oriskany Falls	1.00
Madison - Utica	4.00
Madison - Waterville	1.50

504

Destination	\$\$
Clinton - Utica	1.00
Hamilton - Clinton	4.00
Hamilton - Madison	1.00
Hamilton - Oriskany Falls	2.00
Hamilton - Utica	4.75
Hamilton - Waterville	2.25
Madison - Clinton	3.00
Madison - Oriskany Falls	1.00
Madison - Utica	4.00
Madison - Waterville	1.50

405

Destination	\$\$
Chadwicks - Utica	1.00
Kirkland - Chadwicks	1.75
Kirkland - Utica	2.00

ONEIDA COUNTY RURAL TRANSIT

COORT

EFFECTIVE JULY 2019

WE'RE GOING PLACES

OPERATED BY **BIRNIE**

604

Destination	\$\$
Clinton - Utica	1.00
Hamilton - Clinton	4.00
Hamilton - Madison	1.00
Hamilton - Oriskany Falls	2.00
Hamilton - Utica	4.75
Hamilton - Waterville	2.25
Madison - Clinton	3.00
Madison - Oriskany Falls	1.00
Madison - Utica	4.00
Madison - Waterville	1.50

FARES &

Destination	\$\$
Clinton - Utica	1.00
Hamilton - Clinton	4.00
Hamilton - Madison	1.00
Hamilton - Oriskany Falls	2.00
Hamilton - Utica	4.75
Hamilton - Waterville	2.25
Madison - Clinton	3.00
Madison - Oriskany Falls	1.00
Madison - Utica	4.00
Madison - Waterville	1.50
Oriskany Falls - Clinton	2.00
Oriskany Falls - Utica	3.00
Oriskany Falls - Waterville	1.00
Waterville - Clinton	2.50
Waterville - Utica	2.50

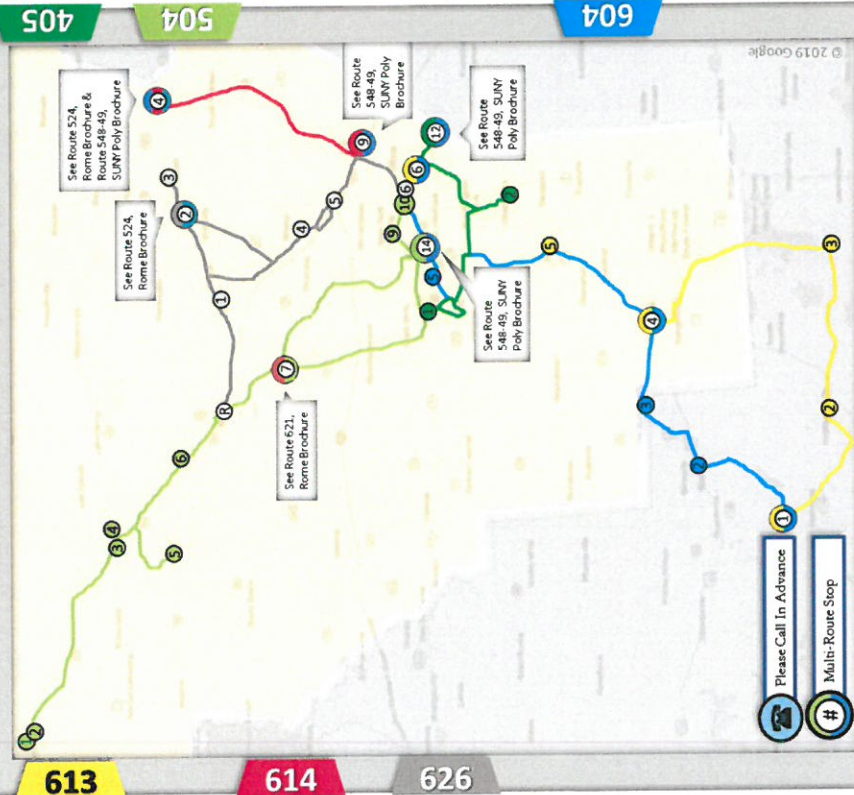
DISCOUNTED FARES:

- Children (3-11yrs) 1/2 Fare
- Seniors (Discount Card) 1/2 Fare
- Disabled (Medicare Card) 1/2 Fare

# STOP	LOCATION	AM ↓	PM ↑
1	Hamilton	6:30	4:25
2	Hubbardsville	6:40	4:10
3	Brookfield	7:30	3:30
4	Waterville	8:05	3:15
5	Paris	8:15	3:10
6	Utica	8:45	***
7	Utica	9:00	2:50

# STOP	LOCATION	AM ↓	PM ↑
8	Utica	8:00	1:50
9	Walmart N. Utica	8:30	2:10
10	Rite Aid	9:30	3:00
11	Walmart N. Utica	10:00	4:00

# STOP	LOCATION	AM ↓	PM ↑
R	Rome	7:05	4:30
1	Floyd	7:15	4:15
2	Stittville	7:20	3:45
3	Holland Patent	7:25	3:50
4	Marcy	8:25	3:35
5	Marcy	8:40	3:20
6	Utica	9:10	3:00



# STOP	LOCATION	AM ↓	PM ↑
1	Kirkland	8:10	3:20
2	Chadwicks	9:15	2:30
3	Utica	9:25	2:20

# STOP	LOCATION	AM ↓	PM ↑
1	Camden	7:35	3:50
2	Camden	7:40	3:45
3	Taberg	8:15	3:10
4	Taberg	8:20	3:05
5	Blossvale	8:30	2:55
6	Rome	9:05	2:10

R	Rome	9:15	2:05
R	Rome	10:00	2:05
7	Westmor.	10:10	1:55
8	N. Hartford	10:30	1:35
9	N. Hartford	10:35	1:30
10	N. Hartford	10:45	1:20

# STOP	LOCATION	AM ↓	PM ↑
1	Hamilton	6:30	1:30
2	Madison	7:15	1:40
3	Oriskany Falls	7:30	1:50
4	Waterville	7:45	1:55
5	Clinton	8:15	2:05
6	Utica	8:45	3:00
7	Clinton	9:00	3:15
8	Waterville	9:25	3:25
9	Oriskany Falls	9:35	3:35
10	Madison	9:40	3:45
11	Hamilton	9:55	4:00

Destination	\$5
Alder Creek - Barneveld	2.00
Alder Creek - Holland Patent	3.00
Alder Creek - New Hartford	4.00
Alder Creek - Remsen	1.50
Alder Creek - Utica	3.50
Barneveld - Holland Patent	3.00
Barneveld - New Hartford	3.00
Barneveld - Utica	2.50
Boonville - Alder Creek	1.50
Boonville - Barneveld	2.50
Boonville - Holland Patent	3.00
Boonville - New Hartford	4.50
Boonville - Remsen	2.00
Boonville - Utica	3.50
Holland Patent - New Hartford	2.50
Holland Patent - Utica	2.00
Lowville - Alder Creek	2.25
Lowville - Barneveld	3.25
Lowville - Boonville	2.00
Lowville - Holland Patent	4.00
Lowville - New Hartford	5.50
Lowville - Port Leyden	1.50
Lowville - Remsen	2.50
Lowville - Utica	5.00
Port Leyden - Alder Creek	2.00
Port Leyden - Barneveld	3.00
Port Leyden - Boonville	1.50
Port Leyden - Holland Patent	3.50
Port Leyden - New Hartford	5.00
Port Leyden - Remsen	4.50
Port Leyden - Utica	4.00
Remsen - Barneveld	2.00
Remsen - Holland Patent	2.50
Remsen - New Hartford	3.50
Remsen - Utica	3.00
Utica - New Hartford	2.00

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DISCOUNTED FARES:

- Children (8-11yrs) 1/2 Fare
- Seniors (Discount Card) 1/2 Fare
- Disabled (Medicare Card) 1/2 Fare

ROUTES

ONEIDA COUNTY RURAL TRANSIT

EFFECTIVE JULY 2019

LOW - SUNY POLY

WE'RE GOING PLACES

OPERATED BY BIRNIE

549 - MWF

Destination	\$5
Alder Creek - Barneveld	2.00
Alder Creek - Holland Patent	3.00
Alder Creek - New Hartford	4.00
Alder Creek - Remsen	1.50
Alder Creek - Utica	3.50
Barneveld - Holland Patent	3.00
Barneveld - New Hartford	3.00
Barneveld - Utica	2.50
Boonville - Alder Creek	1.50
Boonville - Barneveld	2.50
Boonville - Holland Patent	3.00
Boonville - New Hartford	4.50
Boonville - Remsen	2.00
Boonville - Utica	3.50
Holland Patent - New Hartford	2.50
Holland Patent - Utica	2.00
Lowville - Alder Creek	2.25
Lowville - Barneveld	3.25
Lowville - Boonville	2.00
Lowville - Holland Patent	4.00
Lowville - New Hartford	5.50
Lowville - Port Leyden	1.50
Lowville - Remsen	2.50
Lowville - Utica	5.00
Port Leyden - Alder Creek	2.00
Port Leyden - Barneveld	3.00
Port Leyden - Boonville	1.50
Port Leyden - Holland Patent	3.50
Port Leyden - New Hartford	5.00
Port Leyden - Remsen	4.50
Port Leyden - Utica	4.00
Remsen - Barneveld	2.00
Remsen - Holland Patent	2.50
Remsen - New Hartford	3.50
Remsen - Utica	3.00
Utica - New Hartford	2.00

ROUTE 549 IS ONLY AVAILABLE WHEN SUNY POLY IS OPEN FOR THE SEMESTER.

ROUTE DEVIATION AND SERVICE MODIFICATIONS: Oneida County Rural Public Transportation will deviate from the route no more than 3/4 mile to pick-up individuals who cannot get to a scheduled stop. We will also make, upon request, reasonable service modifications for anyone in need. Please call 24 hours in advance for reservations.

ROUTE CLOSINGS: Announced on television by News Channel 2 and on the radio by WIBX Lite 98.7, and Big Frog 104.

NO SERVICE HOLIDAYS: New Year's, July 4th, Memorial Day, Labor day, Thanksgiving, Christmas and Weekends.

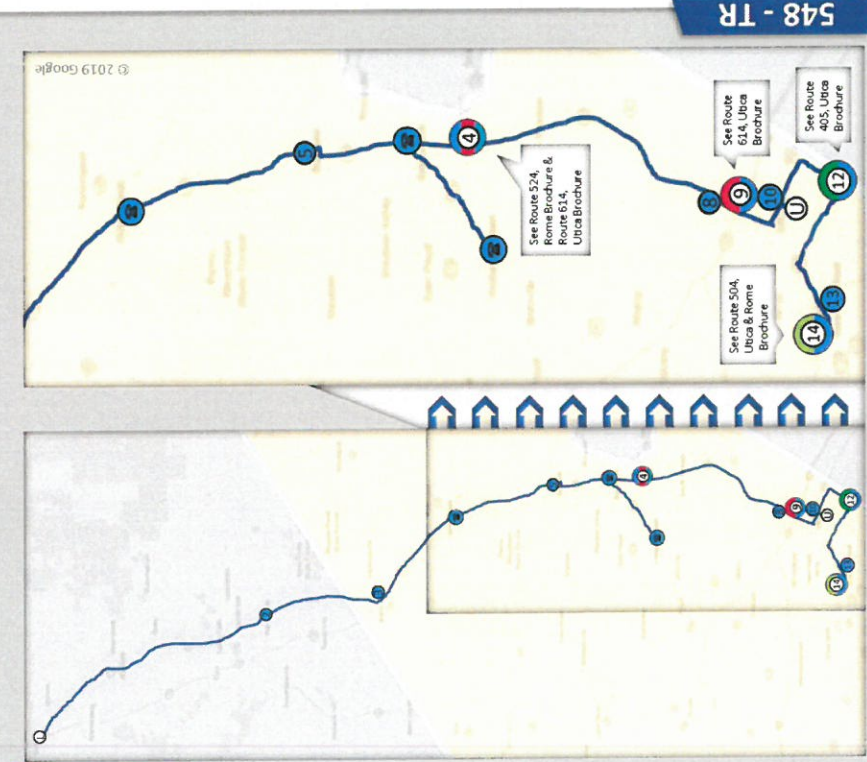
TDB-TTY SERVICE: 1.800.662.1220
Wheelchair Bus Available with 24 hour notice

Oneida County Rural Transit operates its programs and services without regard to color, race, or national origin in accordance with Title VI of the Civil Rights Act of 1964. Any person who believes she or he has been aggrieved by any unlawful discriminatory practice under Title VI may file a complaint with Oneida County Rural Transit or the Office of Civil Rights, Attention Title VI Program Coordinator, East Building, 5th Floor-TCR, 1200 New Jersey Ave., SE Washington, DC, 20590.

** Translation services available upon request.

FOR MORE INFO
 WB: birniebus.com
 PH: 315.336.3950.224
 EM: transplan@ocgov.net
 EM: j.caldwell@birniebus.com

#	STOP	LOCATION	AM ↓	PM ↑
1	Lowville	Dollar General	6:40	4:15
2	Port Leyden	Lock 96	7:00	4:00
3	Boonville	Tops Plaza	7:15	3:45
4	Alder Creek	Per Reservation	7:40	3:20
5	Remsen	Soda Fountain	7:50	3:10
6	Barneveld	Hotel Moore	8:00	3:00
7	Holland Patent	Per Reservation	8:10	2:55
8	Utica	SUNY Poly	8:20	2:45
9	Utica	Riverside Center: Wal-Mart	8:25	2:40
10	Utica	Union Station	8:35	2:30
U	Utica	Centro Hub: Bleeker St.	8:40	2:25
12	Utica	Mohawk/Valley CC: Sherman Drive	8:50	2:15
13	New Hartford	Shopping Center	9:05	2:00
14	New Hartford	Sangertown Mall: Sears	9:15	1:45



#	STOP	LOCATION	AM ↓	PM ↑
1	Lowville	Dollar General	7:00	5:00
2	Port Leyden	Lock 96	7:20	4:40
3	Boonville	Tops Plaza	7:30	4:30
4	Alder Creek	Per Reservation	7:35	4:25
5	Remsen	Soda Fountain	7:45	4:15
6	Barneveld	Nice N' Easy	7:55	4:05
8	Utica	SUNY Poly	8:15	3:45
9	Utica	Riverside Center: Wal-Mart	8:20	3:40
10	Utica	Union Station	8:30	3:30
U	Utica	Centro Hub: Bleeker St.	8:35	3:25
12	Utica	Mohawk/Valley CC: Sherman Drive	8:45	3:15
13	New Hartford	Shopping Center	9:00	3:00
14	New Hartford	Sangertown Mall: Sears	9:15	2:45

ROUTE 549 IS ONLY AVAILABLE WHEN SUNY POLY IS OPEN FOR THE SEMESTER.

Please Call In Advance.
 Multi-Route Stop



BUS SERVICE TO & FROM

- LITTLE FALLS ***** ONEIDA *****
- UTICA ***** SYRACUSE *****
- ROME ***** TURNING STONE *****
- CASINO *****

ALL RIDERS PLEASE ARRIVE 10 MINS BEFORE SCHED. TIME
 ALL TIMES ON SCHEDULE ARE DEPARTURE TIMES
 Effective Date: December 1st 2018
 Changes are Highlighted in Yellow

SAFE
 RELIABLE, COURTEOUS TRANSPORTATION
 248 OTIS STREET (GRIFFISS PARK)
 ROME, NY 13441-4810
 315-336-3950
 1-800-734-3950

SYRACUSE DIVISION		Westbound				Eastbound			
Saturday	RT. 25	RT. 1A	RT. 1B	RT. 35	RT. 45	RT. 1A	RT. 25	RT. 1B	RT. 35
Seneca (Washington / Liberty St.)	5:20A	10:15A	***	***	3:30P	6:55A	10:05A	7:30P	4:15P
Marcy (Plaza River Rd.)	5:40A	***	***	***	3:45P	7:00A	10:20A	***	4:25P
Marysville (Carr.)	***	***	***	***	3:45P	***	10:25A	***	***
Onondaga County Jail (Jesse Rd.)	***	***	***	***	***	7:15A	10:44A	4:10P	4:45P
Oriskany Mt. Lk.	***	10:18A	***	***	***	7:20A	10:40A	4:10P	4:50P
Oriskany (Utica St.)	***	10:30A	***	***	***	7:25A	10:55A	***	5:10P
Whitcomb Plaza (By Burger King)	5:50A	10:30A	***	***	4:05P	7:35A	11:15A	4:20P	5:15P
Utica Union Station (Main St.)	5:55A	10:40A	***	***	4:05P	7:47A	11:15A	4:30P	5:20P
Utica Center Hub (Banker St.)	6:20A	***	11:45A	12:10P	4:30P	7:57A	***	4:50P	5:40P
Malabar (Corrington)	***	***	12:00P	12:20P	4:45P	8:02A	11:20A	5:01P	5:40P
Turney, Stone Casino	***	***	12:00P	12:20P	4:50P	***	***	5:05P	5:50P
Verona (Corner of Rte 31 & 385)	6:35A	***	***	***	5:00P	***	***	5:11P	5:50P
Verona (Along Rte 5)	6:40A	***	12:00P	***	***	8:17A	11:35A	5:20P	6:00P
Sherrill (Along Rte 5)	6:45A	***	12:10P	***	***	***	***	***	***
Onondaga (Malabar St.)	6:55A	***	12:20P	12:50P	5:10P	***	***	***	***
Canastota (Petersboro St. by Bridge)	7:10A	***	12:30P	1:00P	5:20P	8:22A	11:40A	5:30P	6:10P
Canastota (Rte 5 Plaza)	7:25A	***	12:45P	1:15P	5:40P	***	11:55A	***	***
Lyettville (By Mt. Rte 5)	7:35A	***	1:00P	1:20P	5:50P	***	12:05P	5:51P	***
Cross Ave / Geneva St.	7:50A	***	***	***	***	8:42A	12:20P	5:50P	6:30P
Syracuse (Selina St. & Harrison St.)	7:55A	***	1:20P	2:00P	6:00P	***	12:30P	6:10P	***
SYRACUSE DIVISION		Eastbound				Westbound			
Saturday	RT. 25	RT. 1A	RT. 1B	RT. 35	RT. 45	RT. 1A	RT. 25	RT. 1B	RT. 35
Syracuse (Selina St. & Harrison St.)	8:25A	***	1:50P	2:20P	7:00P	8:54A	12:21P	6:20P	***
Turney, Stone Casino	8:30A	***	***	***	***	9:01A	12:25P	6:30P	***
Oriskany (By Mt. Rte 5)	8:45A	***	2:00P	2:30P	7:20P	9:05A	12:30P	***	6:40P
Canastota (Rte 5 Plaza)	8:55A	***	2:10P	2:40P	7:30P	9:22A	12:40P	6:41P	7:10P
Canastota (Petersboro St. by Bridge)	9:10A	***	2:20P	3:00P	7:50P	9:27A	12:51P	6:40P	6:50P
Onondaga (Malabar St.)	9:25A	***	2:40P	3:10P	8:00P	9:32A	***	***	***
Sherrill (Along Rte 5)	***	***	2:50P	***	***	***	1:07P	6:50P	***
Turney, Stone Casino	9:40A	***	***	3:40P	8:10P	10:10A	1:20P	7:10P	7:40P
Verona (Along Rte 5)	9:50A	***	3:10P	***	8:20P	***	***	***	***
Malabar (Corrington)	10:05A	***	3:30P	4:00P	8:40P	***	***	***	***
Seneca (Washington / Liberty St.)	10:20A	***	3:40P	4:20P	9:00P	***	***	***	***
Marcy (Plaza River Rd.)	10:25A	***	4:10P	4:50P	9:20P	***	***	***	***
Utica Union Station (Main St.)	10:40A	***	4:30P	5:10P	9:40P	***	***	***	***
Utica Center Hub (Banker St.)	10:44A	***	4:10P	4:50P	9:45P	***	***	***	***
Whitcomb Plaza (By Burger King)	11:15A	***	***	***	***	***	***	***	***
Oriskany (Utica St.)	11:20A	***	***	***	***	***	***	***	***
Onondaga County Jail (Jesse Rd.)	11:35A	***	***	***	***	***	***	***	***
Seneca (Washington / Liberty St.)	11:45A	***	***	***	9:50P	***	***	***	***

SENIOR CITIZENS AND DISABLED CITIZENS 1/2 FARE
 WITH EITHER A VALID MEDICARE
 OR
 SENIOR'S CARD
 65 OR OLDER

CHILDREN 3-11 = 1/2 FARE
 12 & OVER = FULL FARE

STUDENT DISCOUNT PRICING
 AVAILABLE WITH VALID ID

SPRACUCU DIVISION		LITTLE FALLS															
WESTBOUND - MONDAY THRU FRIDAY		WED. 1	WED. 2	WED. 3	WED. 4	WED. 5	WED. 6	WED. 7	WED. 8	WED. 9	WED. 10	WED. 11	WED. 12	WED. 13	WED. 14	WED. 15	WED. 16
	Washingtontown (Liberty St)	8:15A	8:20P	8:25A	8:30P	8:35A	8:40P	8:45A	8:50P	8:55A	9:00P	9:05A	9:10P	9:15A	9:20P	9:25A	9:30P
	Union Station	8:25A	8:30P	8:35A	8:40P	8:45A	8:50P	8:55A	9:00P	9:05A	9:10P	9:15A	9:20P	9:25A	9:30P	9:35A	9:40P
	White Plains	8:35A	8:40P	8:45A	8:50P	8:55A	9:00P	9:05A	9:10P	9:15A	9:20P	9:25A	9:30P	9:35A	9:40P	9:45A	9:50P
	White Plains (Met Life)	8:45A	8:50P	8:55A	9:00P	9:05A	9:10P	9:15A	9:20P	9:25A	9:30P	9:35A	9:40P	9:45A	9:50P	9:55A	10:00P
	White Plains (Plaza Tower)	8:55A	9:00P	9:05A	9:10P	9:15A	9:20P	9:25A	9:30P	9:35A	9:40P	9:45A	9:50P	9:55A	10:00P	10:05A	10:10P
	White Plains (Burger King)	9:05A	9:10P	9:15A	9:20P	9:25A	9:30P	9:35A	9:40P	9:45A	9:50P	9:55A	10:00P	10:05A	10:10P	10:15A	10:20P
	White Plains (Bank of America)	9:15A	9:20P	9:25A	9:30P	9:35A	9:40P	9:45A	9:50P	9:55A	10:00P	10:05A	10:10P	10:15A	10:20P	10:25A	10:30P
	White Plains (Walgreens)	9:25A	9:30P	9:35A	9:40P	9:45A	9:50P	9:55A	10:00P	10:05A	10:10P	10:15A	10:20P	10:25A	10:30P	10:35A	10:40P
	White Plains (Target)	9:35A	9:40P	9:45A	9:50P	9:55A	10:00P	10:05A	10:10P	10:15A	10:20P	10:25A	10:30P	10:35A	10:40P	10:45A	10:50P
	White Plains (CVS)	9:45A	9:50P	9:55A	10:00P	10:05A	10:10P	10:15A	10:20P	10:25A	10:30P	10:35A	10:40P	10:45A	10:50P	10:55A	11:00P
	White Plains (J&R)	9:55A	10:00P	10:05A	10:10P	10:15A	10:20P	10:25A	10:30P	10:35A	10:40P	10:45A	10:50P	10:55A	11:00P	11:05A	11:10P
	White Plains (Home Depot)	10:05A	10:10P	10:15A	10:20P	10:25A	10:30P	10:35A	10:40P	10:45A	10:50P	10:55A	11:00P	11:05A	11:10P	11:15A	11:20P
	White Plains (Publix)	10:15A	10:20P	10:25A	10:30P	10:35A	10:40P	10:45A	10:50P	10:55A	11:00P	11:05A	11:10P	11:15A	11:20P	11:25A	11:30P
	White Plains (Dollar Tree)	10:25A	10:30P	10:35A	10:40P	10:45A	10:50P	10:55A	11:00P	11:05A	11:10P	11:15A	11:20P	11:25A	11:30P	11:35A	11:40P
	White Plains (Kroger)	10:35A	10:40P	10:45A	10:50P	10:55A	11:00P	11:05A	11:10P	11:15A	11:20P	11:25A	11:30P	11:35A	11:40P	11:45A	11:50P
	White Plains (Aldi)	10:45A	10:50P	10:55A	11:00P	11:05A	11:10P	11:15A	11:20P	11:25A	11:30P	11:35A	11:40P	11:45A	11:50P	11:55A	12:00P
	White Plains (Market Basket)	10:55A	11:00P	11:05A	11:10P	11:15A	11:20P	11:25A	11:30P	11:35A	11:40P	11:45A	11:50P	11:55A	12:00P	12:05A	12:10P
	White Plains (Walmart Supercenter)	11:05A	11:10P	11:15A	11:20P	11:25A	11:30P	11:35A	11:40P	11:45A	11:50P	11:55A	12:00P	12:05A	12:10P	12:15A	12:20P
	White Plains (Fred Meyer)	11:15A	11:20P	11:25A	11:30P	11:35A	11:40P	11:45A	11:50P	11:55A	12:00P	12:05A	12:10P	12:15A	12:20P	12:25A	12:30P
	White Plains (Hannaford)	11:25A	11:30P	11:35A	11:40P	11:45A	11:50P	11:55A	12:00P	12:05A	12:10P	12:15A	12:20P	12:25A	12:30P	12:35A	12:40P
	White Plains (Meijer)	11:35A	11:40P	11:45A	11:50P	11:55A	12:00P	12:05A	12:10P	12:15A	12:20P	12:25A	12:30P	12:35A	12:40P	12:45A	12:50P
	White Plains (Publix Super Center)	11:45A	11:50P	11:55A	12:00P	12:05A	12:10P	12:15A	12:20P	12:25A	12:30P	12:35A	12:40P	12:45A	12:50P	12:55A	1:00P
	White Plains (Super Market)	11:55A	12:00P	12:05A	12:10P	12:15A	12:20P	12:25A	12:30P	12:35A	12:40P	12:45A	12:50P	12:55A	1:00P	1:05A	1:10P
	White Plains (Publix Super Center)	12:05A	12:10P	12:15A	12:20P	12:25A	12:30P	12:35A	12:40P	12:45A	12:50P	12:55A	1:00P	1:05A	1:10P	1:15A	1:20P
	White Plains (Publix Super Center)	12:15A	12:20P	12:25A	12:30P	12:35A	12:40P	12:45A	12:50P	12:55A	1:00P	1:05A	1:10P	1:15A	1:20P	1:25A	1:30P
	White Plains (Publix Super Center)	12:25A	12:30P	12:35A	12:40P	12:45A	12:50P	12:55A	1:00P	1:05A	1:10P	1:15A	1:20P	1:25A	1:30P	1:35A	1:40P
	White Plains (Publix Super Center)	12:35A	12:40P	12:45A	12:50P	12:55A	1:00P	1:05A	1:10P	1:15A	1:20P	1:25A	1:30P	1:35A	1:40P	1:45A	1:50P
	White Plains (Publix Super Center)	12:45A	12:50P	12:55A	1:00P	1:05A	1:10P	1:15A	1:20P	1:25A	1:30P	1:35A	1:40P	1:45A	1:50P	1:55A	2:00P
	White Plains (Publix Super Center)	12:55A	1:00P	1:05A	1:10P	1:15A	1:20P	1:25A	1:30P	1:35A	1:40P	1:45A	1:50P	1:55A	2:00P	2:05A	2:10P
	White Plains (Publix Super Center)	1:05A	1:10P	1:15A	1:20P	1:25A	1:30P	1:35A	1:40P	1:45A	1:50P	1:55A	2:00P	2:05A	2:10P	2:15A	2:20P
	White Plains (Publix Super Center)	1:15A	1:20P	1:25A	1:30P	1:35A	1:40P	1:45A	1:50P	1:55A	2:00P	2:05A	2:10P	2:15A	2:20P	2:25A	2:30P
	White Plains (Publix Super Center)	1:25A	1:30P	1:35A	1:40P	1:45A	1:50P	1:55A	2:00P	2:05A	2:10P	2:15A	2:20P	2:25A	2:30P	2:35A	2:40P
	White Plains (Publix Super Center)	1:35A	1:40P	1:45A	1:50P	1:55A	2:00P	2:05A	2:10P	2:15A	2:20P	2:25A	2:30P	2:35A	2:40P	2:45A	2:50P
	White Plains (Publix Super Center)	1:45A	1:50P	1:55A	2:00P	2:05A	2:10P	2:15A	2:20P	2:25A	2:30P	2:35A	2:40P	2:45A	2:50P	2:55A	3:00P
	White Plains (Publix Super Center)	1:55A	2:00P	2:05A	2:10P	2:15A	2:20P	2:25A	2:30P	2:35A	2:40P	2:45A	2:50P	2:55A	3:00P	3:05A	3:10P
	White Plains (Publix Super Center)	2:05A	2:10P	2:15A	2:20P	2:25A	2:30P	2:35A	2:40P	2:45A	2:50P	2:55A	3:00P	3:05A	3:10P	3:15A	3:20P
	White Plains (Publix Super Center)	2:15A	2:20P	2:25A	2:30P	2:35A	2:40P	2:45A	2:50P	2:55A	3:00P	3:05A	3:10P	3:15A	3:20P	3:25A	3:30P
	White Plains (Publix Super Center)	2:25A	2:30P	2:35A	2:40P	2:45A	2:50P	2:55A	3:00P	3:05A	3:10P	3:15A	3:20P	3:25A	3:30P	3:35A	3:40P
	White Plains (Publix Super Center)	2:35A	2:40P	2:45A	2:50P	2:55A	3:00P	3:05A	3:10P	3:15A	3:20P	3:25A	3:30P	3:35A	3:40P	3:45A	3:50P
	White Plains (Publix Super Center)	2:45A	2:50P	2:55A	3:00P	3:05A	3:10P	3:15A	3:20P	3:25A	3:30P	3:35A	3:40P	3:45A	3:50P	3:55A	4:00P
	White Plains (Publix Super Center)	2:55A	3:00P	3:05A	3:10P	3:15A	3:20P	3:25A	3:30P	3:35A	3:40P	3:45A	3:50P	3:55A	4:00P	4:05A	4:10P
	White Plains (Publix Super Center)	3:05A	3:10P	3:15A	3:20P	3:25A	3:30P	3:35A	3:40P	3:45A	3:50P	3:55A	4:00P	4:05A	4:10P	4:15A	4:20P
	White Plains (Publix Super Center)	3:15A	3:20P	3:25A	3:30P	3:35A	3:40P	3:45A	3:50P	3:55A	4:00P	4:05A	4:10P	4:15A	4:20P	4:25A	4:30P
	White Plains (Publix Super Center)	3:25A	3:30P	3:35A	3:40P	3:45A	3:50P	3:55A	4:00P	4:05A	4:10P	4:15A	4:20P	4:25A	4:30P	4:35A	4:40P
	White Plains (Publix Super Center)	3:35A	3:40P	3:45A	3:50P	3:55A	4:00P	4:05A	4:10P	4:15A	4:20P	4:25A	4:30P	4:35A	4:40P	4:45A	4:50P
	White Plains (Publix Super Center)	3:45A	3:50P	3:55A	4:00P	4:05A	4:10P	4:15A	4:20P	4:25A	4:30P	4:35A	4:40P	4:45A	4:50P	4:55A	5:00P
	White Plains (Publix Super Center)	3:55A	4:00P	4:05A	4:10P	4:15A	4:20P	4:25A	4:30P	4:35A	4:40P	4:45A	4:50P	4:55A	5:00P	5:05A	5:10P
	White Plains (Publix Super Center)	4:05A	4:10P	4:15A	4:20P	4:25A	4:30P	4:35A	4:40P	4:45A	4:50P	4:55A	5:00P	5:05A	5:10P	5:15A	5:20P
	White Plains (Publix Super Center)	4:15A	4:20P	4:25A	4:30P	4:35A	4:40P	4:45A	4:50P	4:55A	5:00P	5:05A	5:10P	5:15A	5:20P	5:25A	5:30P
	White Plains (Publix Super Center)	4:25A	4:30P	4:35A	4:40P	4:45A	4:50P	4:55A	5:00P	5:05A	5:10P	5:15A	5:20P	5:25A	5:30P	5:35A	5:40P
	White Plains (Publix Super Center)	4:35A	4:40P	4:45A	4:50P	4:55A	5:00P	5:05A	5:10P	5:15A	5:20P	5:25A	5:30P	5:35A	5:40P	5:45A	5:50P
	White Plains (Publix Super Center)	4:45A	4:50P	4:55A	5:00P	5:05A	5:10P	5:15A	5:20P	5:25A	5:30P	5:35A	5:40P	5:45A	5:50P	5:55A	6:00P
	White Plains (Publix Super Center)	4:55A	5:00P	5:05A	5:10P	5:15A	5:20P	5:25A	5:30P	5:35A	5:40P	5:45A	5:50P	5:55A	6:00P	6:05A	6:10P
	White Plains (Publix Super Center)	5:05A	5:10P	5:15A	5:20P	5:25A	5:30P	5:35A	5:40P	5:45A	5:50P	5:55A	6:00P	6:05A	6:10P	6:15A	6:20P
	White Plains (Publix Super Center)	5:15A	5:20P	5:25A	5:30P	5:35A	5:40P	5:45A	5:50P	5:55A	6:00P	6:05A	6:10P	6:15A	6:20P	6:25A	6:30P
	White Plains (Publix Super Center)	5:25A	5:30P	5:35A	5:40P	5:45A	5:50P	5:55A	6:00P	6:05A	6:10P	6:15A	6:20P	6:25A	6:30P	6:35A	6:40P
	White Plains (Publix Super Center)	5:35A	5:40P	5:45A	5:50P	5:55A	6:00P	6:05A	6:10P	6:15A	6:20P	6:25A	6:30P	6:35A	6:40P	6:45A	6:50P
	White Plains (Publix Super Center)	5:45A	5:50P	5:55A	6:00P	6:05A	6:10P	6:15A	6:20P	6:25A	6:30P	6:35A	6:40P	6:45A	6:50P	6:55A	7:00P
	White Plains (Publix Super Center)	5:55A	6:00P	6:05A	6:10P	6											

Chittenango

AM ↓	PM ↑	Town	Stop	Address
5:45	5:45	Hamilton	Valero's Gas and Conv. Store	Rt. 12B
6:54	4:51	Bridgeport	Bridgeport Church	Rt. 31/Kirville Rd.
7:38	4:13	Chittenango	Sullivan Free Library	101 Falls Blvd.
---	---	Chittenango	Dr. West Memorial Park	Genesee St.
7:40	4:11	Chittenango	Community Bank	519 Genesee St.
8:15	3:45	Canastota	N. Main and Train Tressel	North Main
9:00	3:00	Bouckville	Heritage Farm (*Transfer Hub)	Rt. 46
9:15	2:45	Hamilton	Valero's Gas and Conv. Store	Rt. 12B

Cazenovia

AM ↓	PM ↑	Town	Stop	Address
6:15	5:10	Hamilton	Valero's Gas and Conv. Store	Rt. 12B
6:20	5:05	Eaton	A&W Gas and Conv. Store	Rt. 26
6:30	5:00	W. Eaton	Post Office	Rt. 26
7:00	4:46	Erieville	Fire Dept.	3653 Eaton Brk Rd.
7:10	4:38	New Woodstock	Public Library	Rt. 80
7:37	4:14	Cazenovia	Topps	Rt. 20
8:13	3:41	Peterboro	Peterboro Post Office	Peterboro Rd.
8:48	3:15	Morrisville	Morrisville Post Office	Rt. 20
9:00	3:00	Bouckville	Heritage Farm (*Transfer Hub)	Rt. 46
9:15	2:45	Hamilton	Valero's Gas and Conv. Store	Rt. 12B

** Service From Canastota's Stoneleigh Apts. to Oneida's Walmart Superstore is offered Tuesdays only from 9:45 am - 1:30 pm. Please call for more info.

Hamilton

AM ↓	PM ↑	Town	Stop	Address
6:15	5:00	Hamilton	Valero's Gas and Conv. Store	Rt. 12B
6:30	4:22	Earville	Library and Firehouse	Rt. 12B
---	---	Sherburne	Big M Supermarket	31 Main St.
7:45	4:15	Poolville	United Methodist Church	Willey Rd.
8:02	3:59	Hubbardsville	Hamilton Manor	Green Rd.
8:05	3:57	Hubbardsville	Hubbardsville Mall	Poolville Rd.
8:22	3:40	Hamilton	Madison Lane	Madison
9:00	3:00	Bouckville	Heritage Farm (*Transfer Hub)	Rt. 46
9:15	2:45	Hamilton	Valero's Gas and Conv. Store	Rt. 12B

ONE WAY FARES

Within City/Village	\$1.50
Between City/Village	\$3.00
Route Deviation	2x Fare
Elderly/Disabled/Child(1-16)	Half Fare
Monthly Pass	\$45.00
Exact Amount Required	

ROUTE DEVIATION: The Madison Transit System will deviate up to 3/4 mile from the route to pick up individuals who cannot get to a scheduled stop. We will also make, upon request, reasonable service modifications for anyone in need. Please call 24 hours in advance for reservations. Reservations may be placed up to a week in advance.

ROUTE CLOSINGS: For weather related concerns please call (315)824-1260.

NO SERVICE HOLIDAYS: New Year's, July 4th, Memorial Day, Labor day, Thanksgiving, Christmas and Weekends.

TDB-TTY SERVICE: 1.800.662.1220
Dial-A-Ride Service is unavailable.
 Wheelchair Bus Available with 24 hour notice.

Madison Transit Services operates its programs and services without regard to color, race, or national origin in all in accordance with Title VI of the Civil Rights Act of 1964. Any person who believes she or he has been aggrieved by any unlawful discriminatory practice under Title VI may file a complaint with Madison Transit Services or the Office of Civil Rights, Attention: Title VI Program Coordinator, East Building, 5th Floor-ICR, 1200 New Jersey Ave., SE Washington, DC, 20590.

** Translation services can be requested at (315) 824-1260.

MADISON TRANSIT SYSTEM



WHEREVER LIFE TAKES YOU



FOR MORE INFO PLEASE CALL
 315.824.1260 • WWW.RIDEMTS.ORG

OPERATED BY:

BIRNIE


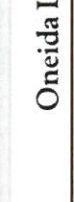

EFFECTIVE SEPTEMBER 2019





Oneida Loop - AM

Times	Stop	Town	Address
6-9	On Demand	Oneida	Reservations Only
9:00	Heritage Farm ☎️ (*Transfer Hub)	Bouckville	Rt. 46
9:30	Oneida Towers	Oneida	227 Farrier Ave.
9:37	Apt. City Center	Oneida	121 N. Warner
9:45	Walmart	Oneida	2025 Genesee St.
9:51	DSS/DMV building	Wampsville	136 N. Court St.
10:00	Breast Feeding Café	Oneida	607 Seneca St.
10:06	Seneca Fields Apts.	Oneida	1062 Meadows Dr.
10:09	Glenwood Plaza	Oneida	2111 Glenwood Shopping Plaza
10:13	Price Chopper	Oneida	143 Genesee St.
10:18	Scribner's/BBSTerminal	Oneida	139 Madison St.
10:20	Oneida City Hall	Oneida	110 N. Main St.
10:25	Dollar General/Mary Rose Clinic	Oneida	Northside Plaza
10:30	Oneida Towers	Oneida	227 Farrier Ave.
10:37	Apt. City Center	Oneida	121 N. Warner
10:45	Walmart	Oneida	2025 Genesee St.
10:51	DSS/DMV building	Wampsville	136 N. Court St.
11:00	Breast Feeding Café	Oneida	607 Seneca St.
11:06	Seneca Fields Apts.	Oneida	1062 Meadows Dr.
11:09	Glenwood Plaza	Oneida	2111 Glenwood Shopping Plaza
11:13	Price Chopper	Oneida	143 Genesee St.
11:18	Scribner's/BBSTerminal	Oneida	139 Madison St.
11:20	Oneida City Hall	Oneida	110 N. Main St.
11:25	Dollar General/Mary Rose Clinic	Oneida	Northside Plaza
11:30	Oneida Towers	Oneida	227 Farrier Ave.
11:37	Apt. City Center	Oneida	121 N. Warner
11:45	Walmart	Oneida	2025 Genesee St.
11:51	DSS/DMV building	Wampsville	136 N. Court St.
12:09	Glenwood Plaza	Oneida	2111 Glenwood Shopping Plaza
12:13	Price Chopper	Oneida	143 Genesee St.
12:18	Scribner's/BBSTerminal	Oneida	139 Madison St.
12:20	Oneida City Hall	Oneida	110 N. Main St.
12:25	Dollar General/Mary Rose Clinic	Oneida	Northside Plaza


Oneida Loop - PM

Times	Stop	Town	Address
12:30	Oneida Towers	Oneida	227 Farrier Ave.
12:37	Apt. City Center	Oneida	121 N. Warner
12:45	Walmart	Oneida	2025 Genesee St.
12:51	DSS/DMV building	Wampsville	136 N. Court St.
1:00	Breast Feeding Café	Oneida	607 Seneca St.
1:06	Seneca Fields Apts.	Oneida	1062 Meadows Dr.
1:09	Glenwood Plaza	Oneida	2111 Glenwood Shopping Plaza
1:13	Price Chopper	Oneida	143 Genesee St.
1:18	Scribner's/BBSTerminal	Oneida	139 Madison St.
1:20	Oneida City Hall	Oneida	110 N. Main St.
1:25	Dollar General/Mary Rose Clinic	Oneida	Northside Plaza
1:30	Oneida Towers	Oneida	227 Farrier Ave.
1:37	Apt. City Center	Oneida	121 N. Warner
1:45	Walmart	Oneida	2025 Genesee St.
1:51	DSS/DMV building	Wampsville	136 N. Court St.
2:00	Breast Feeding Café	Oneida	607 Seneca St.
2:06	Seneca Fields Apts.	Oneida	1062 Meadows Dr.
2:09	Glenwood Plaza	Oneida	2111 Glenwood Shopping Plaza
2:13	Price Chopper	Oneida	143 Genesee St.
2:18	Scribner's/BBSTerminal	Oneida	139 Madison St.
2:20	Oneida City Hall	Oneida	110 N. Main St.
2:25	Dollar General/Mary Rose Clinic	Oneida	Northside Plaza
2:30	Oneida Towers	Oneida	227 Farrier Ave.
3:00	Heritage Farm ☎️ (*Transfer Hub)	Bouckville	Rt. 46
3-5	On Demand	Oneida	Reservations Only

* TRANSFER HUB: Heritage Farms serves as a transfer hub twice daily for all buses. This allows for connections to Bus One and the Oneida/Wampsville area.

☎️ Please call 24 hours in advance. These stops are designated for custom transport at pre-arranged times and locations.

Additional service to Oneida and Onondaga County is available. Please call for more details.



Appendix H

Employee Annual Education Form

Title VI Policy

No person shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

All employees of Birnie Bus Service/Tours/Transportation, Birnie Transit and A.F. Mulligan, Inc. are expected to consider, respect, and observe this policy in their daily work and duties. Citizen questions or complaints shall be directed to the Safety Investigator or his/her designee.

In all dealings with citizens, please use courtesy titles (i.e. Mr., Mrs., Ms., or Miss) to respectfully address citizens without regard to race, color or national origin.

Appendix I

Acknowledgement of Receipt of Title VI Program

I hereby acknowledge the receipt of Birnie Bus Title VI Plan. I agree to familiarize myself with the contents of this manual and will abide by the same ensuring that no person is excluded from participation in, or denied the benefits or services delivered by Birnie Bus. on the basis of race, color, or national origin, as protected by Title VI in Federal Transit Administration (FTA) Circular 4702.1.A.

Employee signature

Print your name

Date